
**MINUTES OF THE MEETING OF THE CABINET,
HELD ON FRIDAY, 23RD JUNE, 2023 AT 10.30 AM
IN THE COMMITTEE ROOM, AT THE TOWN HALL,
STATION ROAD, CLACTON-ON-SEA, CO15 1SE**

Present: Councillors M Stephenson (Chairman), I Henderson, Baker, Barry, Bush, Kotz and Placey

Group Leaders Present

by Invitation: Councillors G I Scott (Leader of the Liberal Democrats Group), P Honeywood (Deputy Leader of the Conservatives Group) and G Steady (Deputy Leader of the Independents Group).

Also Present: Councillor Geeta Sudra (Chairman of the Audit Committee), Councillor Michael Talbot (Chairman of the Standards Committee) and Councillor Ann Wiggins (Vice-Chairman of the Licensing & Registration Committee; Vice-Chairman of the Standards Committee; Deputy Leader of Liberal Democrats Group)

In Attendance: Ian Davidson (Chief Executive), Lisa Hastings (Deputy Chief Executive & Monitoring Officer), Damian Williams (Corporate Director (Operations and Delivery)), Lee Heley (Corporate Director (Place & Economy)), Gary Guiver (Director (Planning)), Anastasia Simpson (Assistant Director (Partnerships)), Keith Simmons (Head of Democratic Services and Elections), William Lodge (Communications Manager), Keith Durran (Committee Services Officer) and Bethany Jones (Committee Services Officer)

140. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Jayne Chapman BEM, Leader of the Independents Group, (with Councillor Graham Steady, the Deputy Group Leader substituting) and Councillor Carlo Guglielmi, Leader of the Conservative Group, (with Councillor Paul Honeywood, the Deputy Group Leader substituting).

141. MINUTES OF THE LAST MEETING

It was **RESOLVED** that the minutes of the meeting of the Cabinet, held on Friday 17 March 2023, be approved as a correct record and were signed by the Chairman.

142. DECLARATIONS OF INTEREST

Councillor Bush declared an Interest in relation Agenda Item 11 (Report A.5) as he was a Member of the Great Oakley Parish Council and recused himself from the meeting whilst this item was being heard.

143. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL

There were no announcements by The Leader on this occasion.

144. ANNOUNCEMENTS BY CABINET MEMBERS

Councillor Gina Placey (Portfolio Holder for Partnerships) informed Cabinet of three successful action days carried out by the Council's Community Safety Team, in conjunction with Essex Police, over the last week prior to the meeting and she gave special thanks to Adam McGoldrick (the Council's Antisocial Behaviour Officer) for organising the event.

The Leader also stated that he had attended the event and that he had been very impressed.

145. MATTERS REFERRED TO THE CABINET BY THE COUNCIL - A.1 - MOTION TO COUNCIL: RING-FENCING OF CAPITAL RECEIPTS ARISING FROM THE DISPOSAL OF SURPLUS LAND

Members considered a motion by Councillor Graham Steady that had been submitted to the Full Council meeting held on 2 March 2023, proposing that future capital receipts from the disposal of surplus land be reinvested in the respective town or parish where the land was located. At that Council meeting Councillor Steady had presented reasons for discussing the motion on the night, highlighting the timing, the ongoing land disposal in Brightlingsea, potential funding opportunities, and the ability to deliver projects more efficiently. Councillor Chapman BEM had seconded the motion, emphasizing the experience of present Members and the collaboration between councils. However, the then Leader of the Council, former Councillor Stock OBE, had argued that the motion should be referred to the Cabinet, citing concerns about distribution of resources and the motion's limited impact. The Chairman of the Council had then ruled in favour of referral to the Cabinet, considering it an Executive function. Councillor Steady and Councillor Chapman BEM had then explained the purpose of the motion, focusing on fiscal devolution, local project completion, collaboration, and preventing funds from being centralized.

Under the Council Procedure Rules, Councillor Steady was granted the opportunity to answer questions and provide clarification at the Cabinet meeting, with a right of reply to the subsequent debate.

Cabinet was informed that Asset Management was an executive function delegated to the Cabinet collectively and, depending on the decision required, to the Portfolio Holder for Assets, as stated in Schedule 3 of Part 3 of the Council's Constitution. The Executive's overall responsibility, in accordance with the Council's Budget and Policy framework, was to carry out all functions of the Council, including "local choice functions," except for those functions that were excluded by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and other legislation.

The Council's Property Dealing Procedure was outlined in Part 5 of the Constitution, which had been previously approved by the Full Council.

The Principles of Decision Making, as detailed in Article 13 of the Constitution, were followed for all decisions:

(a) Proportionality, ensuring that the action was appropriate for the desired outcome.

- (b) Consideration of all relevant factors and options, including consultation results and professional advice from Officers.
- (c) Respect for human rights, equality, and diversity.
- (d) A presumption in favor of openness.
- (e) Clarity regarding aims and desired outcomes.
- (f) Transparency, including an explanation of considered options and the reasons for the decision.

Having duly considered the contents of the submitted documentation and to comply with the Council's Constitution (Council Procedure Rule 12):-

It was moved by Councillor Kotz, seconded by Councillor M Stephenson and:-

RESOLVED that Cabinet, following the explanation of the motion and in accordance with the current Council Procedure Rule 12.8, does not recommend that the Council should support this motion in its original format.

146. MATTERS REFERRED TO THE CABINET BY A COMMITTEE - REFERENCE FROM THE RESOURCES AND SERVICES OVERVIEW & SCRUTINY COMMITTEE - A.2 - SCRUTINY OF PROCUREMENT AND CONTRACT MANAGEMENT

Cabinet considered the recommendations submitted to it by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's Procurement and Contract Management.

That Committee had recommended that -

- a) *"will bring the Council's Contract register up to date as soon as possible; with services across the Council providing the necessary data on contracts held within their respective areas; and*
- b) *a Social Value Policy for Procurement be produced for consultation with the Resources and Services Overview and Scrutiny Committee at a future meeting".*

Cabinet also heard the following statement from the Portfolio Holder for Assets.

"Thank you to the Resources and Services Overview and Scrutiny Committee for its review in this area and to the previous Portfolio Holder for Corporate Finance and Governance being responsible for the Council's procurement function. I endorse and support the recommendations from the Committee, the existing arrangement with Essex Council Council's Procurement Team and the identified wider Shared Procurement Service project reported to Cabinet in March 2023, and I will update Cabinet and Members further throughout the year. We are committed to the Social Value Policy for Procurement Purposes, and this will form a work-stream for the team with our colleagues across Essex and workshops will be discussed".

Having duly considered the recommendations submitted to Cabinet by the Resources & Services Overview and Scrutiny Committee:-

It was moved by Councillor Kotz, seconded by Councillor M Stephenson and:-

RESOLVED that the recommendations made by the Resources and Services Overview & Scrutiny Committee be noted and that the response of the Assets Portfolio Holder thereto be endorsed.

147. MATTERS REFERRED TO THE CABINET BY A COMMITTEE - REFERENCE FROM THE RESOURCES AND SERVICES OVERVIEW & SCRUTINY COMMITTEE - A.3 - SCRUTINY OF PLANNING ENFORCEMENT

Cabinet considered the recommendations submitted to it by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's Planning Enforcement Policy.

That Committee had recommended Cabinet -

- a) *"To note that, in recent months, following the establishment of the Working Group and the introduction of a new Planning Manager and a new Planning Enforcement Team Leader, and with the full cooperation of the Planning Portfolio Holder and key Officers, notable improvements in the Council's planning enforcement function have already been made in response to issues raised and suggestions put forward. These include:*
- *the update and subsequent adoption of a new Planning Enforcement Policy and associated harm risk assessment to replace the previous version that had not been reviewed or updated since 2010;*
 - *an initial review, update and tidying of the Council's database of live enforcement cases to remove cases that have been closed, incorrectly recorded or otherwise superseded by events in order to establish a more accurate baseline of information;*
 - *more positive engagement of Planning and Planning Enforcement Officers in the Council's Corporate Enforcement and Operation Enforcement Groups to improve working across services on a wide range of enforcement matters;*
 - *a notable improvement in the willingness of Officers to engage and communicate with Councillors, members of the public and other interested parties in recognition of the concerns raised previously;*
 - *a notable reduction in the Planning Enforcement Team's reliance on the Council's legal Officers for advice and assistance in carrying out planning enforcement duties; and*

- *a concerted effort to recruit new Officers to the Planning Enforcement Team on a permanent basis and by utilising channels to attract ex Police and armed services personnel with relevant transferable skills.*
- b) *to act to retain the planning enforcement function in-house and to support continued efforts to reduce the Council's reliance on temporary staff employed through agencies and to recruit permanent staff to the Planning Enforcement Team by utilising channels aimed at targeting ex Police and armed forces personnel with transferable skills and with the offer of on-the-job training and development;*
- c) *To require Officers to undertake a specific and immediate update to the Planning Enforcement Policy and associated harm risk assessment to incorporate changes, that are aimed at improving clarity, relevance and effectiveness and for the updated version to be reported to the Planning Committee for its consideration and approval at the earliest meeting practicable;*
- d) *To thereafter require Officers to undertake an automatic review of the Planning Enforcement Policy and associated risk harm assessment every four years for the Planning Committee's consideration and approval to ensure it is kept up to date and responds accordingly to changes in law, policy, circumstances and trends in enforcement-related activity – allowing for earlier reviews where necessary;*
- e) *To empower the Director of Planning, in consultation with the Chairman of the Planning Committee and the Monitoring Officer, to escalate and expedite (as appropriate) enforcement action where there are considered to be exceptional matters of public interest with implications for the reputation of the Council that are not necessarily identified through the standard scoring approach in the harm risk assessment;*
- f) *To require Officers to prepare quarterly reports on enforcement caseload and performance to go to the Planning Committee, for information, which will contain data on the:*
- *number of complaints received/registered in the quarter;*
 - *number of cases closed in the quarter;*
 - *number of live cases presented by category, electoral ward and time period since receipt; and*

- *enforcement-related appeal decisions;*

- g) *To support the continued work of the Council's internal Corporate Enforcement Group and Operational Enforcement Group in considering cross-service and cross-body enforcement matters;*

- h) *To require Officers to continue the process of reviewing cases recorded on the database system to remove closed/irrelevant cases and re-categorising them to provide an accurate baseline for case management and reporting of data going forward;*

- i) *To require Officers to provide an annual training session, held in person, for all District Councillors covering the powers, policy and processes around planning enforcement together with case-study examples and exercises – with the first training session to be held within the two months following the May 2023 local elections (and following subsequent local elections);*

- j) *To reiterate that any Councillor who is a member of the Planning Committee (either as a permanent or designated substitute Member) must attend the planning enforcement training as a mandatory requirement;*

- k) *To request the Director of Planning offer or facilitate similar training sessions for Town & Parish Councils;*

- l) *To ensure that Officers incorporate within internal systems, reminders to automatically update complainants, interested Ward Councillors and other relevant parties (where appropriate) every 21 days with information on the progress of cases – even if it is to advise of no or limited progress – unless earlier or more frequent updates can be given or are required (these 21-day reminders will follow the initial 21-day notification currently in place following the receipt of a complaint);*

- m) *To ensure that Officers respond within 48 working hours, to emails from Councillors relating to planning enforcement matters so they can be suitably informed when advising members of the public;*

- n) *To note that a significant proportion of live enforcement cases in the District relate to breaches of occupancy conditions at caravan and holiday*

parks, many of which are complex, sensitive and long-standing with a variety of issues to be taken into account. To resolve these breaches in full and deal with the implications thereafter would require significant additional and dedicated resources. It is therefore recommended that the Planning Policy and Local Plan Committee be asked to consider developing a strategy or policy to guide a coordinated and long-term approach to the application and enforcement of occupancy conditions across the District having regard to matters such as impact on the tourism industry, flood risk, health and safety, quality of life, ecology, disability and homelessness;

- o) To ensure that for site inspections, Officers:*

 - i. must always use Council equipment for capturing photographs and other data;*
 - ii. and are supplied with hi-visibility clothing (preferably labelled 'Tendring District Council Enforcement')*

- p) To ensure that Officers pro-actively monitor compliance with planning conditions and obligations wherever practical and where resources allow – and work constructively with owners, developers and applicants to identify and resolve potential future compliance issues before they give rise to a breach of planning control and possible enforcement action;*

- q) To ensure that the Planning Service consider incorporating standard advice into pre-application responses and validation requirements for applications setting out, and seeking agreement to, the Council's expectations for development to be carried out with the necessary consents and compliance thereafter with any planning conditions or obligations imposed;*

- r) To ensure that Officers review and update the form on the Council's website for reporting enforcement complaints to make it more user-friendly and to allow complainants to provide as much information as they can to describe the issue they wish to report; and*

- s) To request the Director of Planning considers, on a case-by-case scenario and in liaison with the Council's Communications Manager, publicising successful enforcement outcomes to demonstrate the Council's commitment to planning enforcement.*

- t) *To request the Monitoring Officer to consider the appropriate body to which individual recommendations are/should be directed and, where appropriate, refer those recommendations to those bodies. The outcome of this process shall be reported to Cabinet when it receives the reference report from this Committee on the outcome of this enquiry”.*

Cabinet also heard the following statement from the Portfolio Holder for Planning:

“I look forward, as the new Portfolio Holder for Planning, to working with the Planning Service to bring forward an action plan to deliver on the recommendations in this report. That action plan will be brought back to the Resources and Services Overview and Scrutiny Committee, working alongside the Audit Committee. We are already seeing big improvements in the work of our Planning Enforcement team in the last few months and I am confident that we can build upon these going forward.”

Having duly considered the recommendations submitted to Cabinet by the Resources & Services Overview and Scrutiny Committee:-

It was moved by Councillor Baker, seconded by Councillor Placey and:-

RESOLVED that the recommendations made by the Resources and Services Overview & Scrutiny Committee be noted and that the response of the Planning Portfolio Holder thereto be endorsed.

148. MATTERS REFERRED TO THE CABINET BY A COMMITTEE - REFERENCE FROM THE PLANNING POLICY & LOCAL PLAN COMMITTEE - A.4 - CONSERVATION AREA CHARACTER APPRAISALS AND MANAGEMENT PLANS FOR GREAT CLACTON, LAWFORD, BRADFIELD AND RAMSEY

Cabinet considered the recommendations submitted to it by the Planning Policy and Local Planning Committee following that Committee’s consideration of the Conservation Character Appraisals and Management Plans for Great Clacton, Lawford, Bradfield and Ramsey.

Cabinet also heard the following statement from the Portfolio Holder of Planning:-

“I thank the Planning Policy and Local Plan Committee for its consideration of these latest Conservation Area Character Appraisals and Management Plans and I sincerely welcome, once again, its recommendation to Cabinet that these be published for public consultation. Reviewing all of the District’s Conservation Areas is one of the key actions in the Council’s Heritage Strategy and the progress so far has been very good, with now only three Conservation Areas remaining to be considered. Ensuring we have an up-to-date appraisal for each and every Conservation Area will enable residents, developers, planners and our Planning Committee to understand the key characteristics that make each area special and which need to be preserved and enhanced when making planning applications and determining them. They will also enable us to reconsider the boundaries of each area and determine whether any Article 4 Directions are needed to provide an extra level of protection and control.”

Having duly considered the recommendations submitted to Cabinet by the Planning Policy and Local Plan Committee:-

It was moved by Councillor Baker, seconded by Councillor Barry and:-

RESOLVED That Cabinet resolves that the new Great Clacton, Lawford, Bradfield and Ramsey Conservation Area Appraisals and Management Plans (Appendices 1 to 4 to report A.4) be approved for consultation with the public and other interested parties.

149. LEADER OF THE COUNCIL'S ITEMS

There were no items submitted by the Leader of the Council on this occasion.

150. CABINET MEMBERS' ITEMS - REPORT OF THE ASSETS PORTFOLIO HOLDER - A.5 - PETITION: SUSPEND PROPERTY DEALING AND DEVELOPMENT OF TDC LAND PARCELS IN GREAT AND LITTLE OAKLEY AND OFFER THE LAND TO THE PARISH COUNCILS

Earlier on in the meeting, as reported under Minute 142 above, Councillor Bush had declared a Declaration of Interest in relation to this matter insofar as he was a Member of the Great Oakley Parish Council. He thereupon withdrew from the meeting whilst this item was considered and determined and he then subsequently rejoined the meeting.

Members were reminded that an e-petition had been submitted by Tom Howard, as lead petitioner, on 12 May 2023. That petition had been signed by 46 persons and stated:-

"We call on Tendring District Council to immediately suspend the property dealing procedure and any plans to develop or sell for development the following sites in the Great Oakley and Little Oakley: • Woodlands, Great Oakley – Ref GO001G • Sparrows Corner, Great Oakley – Ref GO002G • Seaview, Little Oakley – Ref LO001H • Bayview Crescent – Ref LO002BH • Bayview Crescent, Little Oakley – Ref LO002CH. Furthermore, we request that Tendring District Council explores alternative options that would retain this important amenity land in these rural Parishes. We specifically request, that Tendring District Council initiates discussions with Great Oakley Parish Council and Little Oakley Parish Council to explore options for them to take on all of these sites either via purchase for a nominal fee (e.g. £1 per plot) or a 99 year lease with a nominal peppercorn rent (e.g. £1 per annum) in exchange for the Parish Councils taking on the maintenance liability".

Asset management was an executive function and therefore the Cabinet was the appropriate body to consider this matter.

Cabinet was made aware of the Assistant Director (Building and Public Realm)'s assessment and advice as follows:-

"Following a motion put to the full Council in November 2020 by Councillor Placey the Cabinet requested a review of Council owned assets that could be used for the construction of new Council homes or used or released in return for capital receipts in order to support Council priorities.

As part of that exercise a total of 69 sites were identified, with three already pending action after earlier decisions.

A report for Cabinet consideration was prepared identifying the sites and inviting determination of in respect of which of them to commence the property dealing procedure. Three previously identified sites were identified for priority disposal action, two of the then identified sites were identified for action.

On 15 July 2022 Cabinet agreed the identified priority actions and decided to progress with the property dealing procedure in relation to all of the identified sites.

Officers have begun to progress the identified priority actions, as resources permit, but no detailed assessment of any of the other sites has yet been undertaken.

On 04 November 2022 Cabinet considered a report outlining the Council's financial outlook including a number of housing and property investment requirements that could not be funded.

It is likely that looking forward it will be increasingly necessary to practice asset management in order to deliver property and other obligations and aspirations.

Section 123 of the Local Government Act 1972 provides that any proposal for disposal of open space must be advertised in the local press and representations taken into account. Any planning application will necessitate statutory and neighbour consultation and due consideration to any responses. Both of these would happen at a later stage in the property dealing process. Cabinet may wish to note the petition, thank the petitioner and request that these views and others are taken into account as the property dealing procedure unfolds, subject to available resources".

Cabinet also had before it the following comment submitted by the Assets Portfolio Holder:-

"These five sites have been identified as part of a process to review potential development or other options throughout the District that identified a total of 69 sites for some potential action with the consideration of three others already under way. They should not be considered in isolation or outside of that process. No decision has been taken to build on or dispose of any land. This process was begun following questions raised at the full Council and has consumed considerable time and effort to get to this stage. Given the Council's financial position and aspirations for housing and public space improvement the Authority must look towards careful use and rationalisation of its properties in order to reduce costs, avoid clinging to unproductive space and facilitate investment in services and facilities. I recommend that Cabinet notes the petition, thanks the petitioner and requests that these views, including potential transfer to parish councils, and others are taken into account as and when the property dealing procedure unfolds, subject to available resources".

The lead petitioner, Tome Howard, attended the meeting and presented his petition to Cabinet.

Having duly considered the Petition together with the information provided in the report:-

It was moved by Councillor M Stephenson, seconded by Councillor Baker and:-

RESOLVED that Cabinet notes the petition, thanks the petitioner and requests that these views and others are taken into account as and when the property dealing procedure unfolds, subject to available resources, subject to available resources.

151. CABINET MEMBERS' ITEMS - REPORT OF THE DEPUTY LEADER OF THE COUNCIL & ECONOMIC GROWTH, REGENERATION AND TOURISM PORTFOLIO HOLDER - A.6 - CLACTON CIVIC QUARTER LEVELLING UP FUND (LUF) BID, DOVERCOURT TOWN CENTRE IMPROVEMENT CORRIDOR CAPITAL REGENERATION PROJECT (CRP) BID

Cabinet considered a report of the Deputy Leader of the Council & Economic Growth, Regeneration and Tourism Portfolio Holder.

It was reported that the Council's Corporate Plan 2020-24 was committed to developing vibrant town centres and public spaces, managing its own homes, and offering joined-up public services. In line with this commitment, the Council had published the 'Love Clacton' Plan in 2020 and 'Dovercourt Revisited' in 2019, which outlined proposals for town centre regeneration. In August 2022, the Council had submitted two applications to Round Two of the LUF (Levelling Up Fund). The first application had requested £19,958,224 for the Clacton Civic Quarter, and the second application sought £6,652,251 for Dovercourt Town Centre. Those projects aligned with the funding opportunities provided by the Love Clacton and Dovercourt Revisited proposals. Essex County Council (ECC) had collaborated with this Council in developing the bids, providing resources, owning land and buildings within some of the projects, and committing £8 million of matched funding.

Members were informed that the Clacton Civic Quarter bid aimed to create 28 new homes, offices, and shops along Carnarvon Road, as well as a covered market of 'maker spaces' to support local businesses. Additionally, the bid had included plans to redevelop the ECC library site into a new library and Adult Community Learning Centre, with the University of Essex establishing a Centre for Coastal Communities in Clacton. This Council had received notification from the Government on January 19 2023, stating that it had been successful in securing the funding for the Clacton LUF. Cabinet approval had been granted on March 17 2023, to accept the awarded amount of £19,960,000 and to authorize the signing of the associated Memorandum of Understanding (MOU). The Council and the Government had subsequently signed the MOU, indicating an agreement to proceed with the project.

Members were also informed that regarding the Dovercourt CRP, the Council had initially received notice in January 2023 that its bid for the Dovercourt Town Centre Improvement Corridor had been unsuccessful under the Levelling Up Fund. However, on March 15 2023, the Government had announced that the bid had been successful under the 'sister' fund called 'Capital Regeneration Projects' (CRP). The funding for the Dovercourt CRP included investments in improving the appearance of Dovercourt Town Centre, refurbishing the library for Adult Community Learning, and constructing nine new social homes by demolishing an outdated multi-storey carpark. The Council had received an MOU for the Dovercourt CRP and was required to sign and return it to the Government. The funding allocated for the Dovercourt CRP needed to be spent by March 2026. The Council was currently drafting Heads of Terms for agreements with Essex County Council to ensure compliance with the obligations stated in the MOUs with the Government.

For project delivery, the Council would programme manage the Clacton LUF and Dovercourt CRP schemes, reporting to the Regeneration Board and the LUF Delivery Programme Board, which included members from both this Council and ECC. The Council planned to engage with Essex County Council for its support in delivery whilst

maintaining appropriate oversight and control. Agreements with ECC would be signed to deliver the projects where the Council owned the land and ran services, and grant agreements would be signed for projects where ECC owned the land and ran services.

It was reported to Cabinet that financial risk management and value engineering had been considered during the design stage of the projects. The Council had reviewed funding and delivery schedules before signing agreements with contractors to mitigate financial risks. Lessons learned from similar projects, such as the Jaywick Starter Homes project and the Jaywick Sunspot project, had informed the Council's approach to delivering the LUF and CRP schemes.

Overall, the Council had actively worked towards the regeneration of Clacton and Dovercourt town centres, leveraging government funding and collaborating with Essex County Council to achieve the desired outcomes.

The Cabinet was reminded that the Council was reliant on its partners, such as Essex County Council, for the successful delivery of both the Clacton and Harwich Schemes.

The Leader of the Council noted and appreciated the hard work of the previous Administration in bringing these successful bids to the District.

It was moved by Councillor I Henderson, seconded by Councillor Bush and:-

RESOLVED that Cabinet –

- a) notes the five projects for delivery across the Clacton Civic Quarter and Dovercourt Town Centre bids, as set out in the submissions to Government and confirms its endorsement to both schemes progressing within the context as set out;
- b) accepts the £6,652,251 awarded to the Council for delivery of the Dovercourt Town Centre Improvement Corridor, following a successful Capital Regeneration Project award from Government, and authorises the Section 151 Officer to sign the associated Memorandum of Understanding with the Department for Levelling Up Housing and Communities (DHLUC);
- c) agrees the draw-down of £250,000 from the Council's Levelling Up Fund Budget of £2.291m to support the early preparation phases for development of the scheme for Dovercourt;
- d) authorises the Corporate Director (Place & Economy), in consultation with the Portfolio Holder for Economic Growth, Regeneration and Tourism, to agree any associated expenditure for both Dovercourt and Clacton schemes, within the context of this report;
- e) agrees to the proposed approach for delivering the projects, as set out in this report, working in close partnership with Essex County Council, as an integral partner, noting subject to further business case approvals by Essex County Council;

- f) authorises the Portfolio Holder for Economic Growth, Regeneration and Tourism, in consultation with the Corporate Director (Place and Economy) and the Section 151 and Monitoring Officers, to approve the Heads of Terms for the various agreements;
- g) authorises the Corporate Director (Place and Economy) to approve the final terms and conditions of the agreements in consultation with the Section 151 and Monitoring Officers; and
- h) endorses the Portfolio Holder for Economic Growth, Regeneration and Tourism in forming a cross party 'Levelling Up' Working Party to receive project management updates at least four times a year on progress with the schemes, with particular attention to risk management for each individual project, budget and costings and delivery progress.

152. MANAGEMENT TEAM ITEMS

There were no Management Team items submitted for Cabinet's consideration on this occasion.

The Meeting was declared closed at 11.07 am

Chairman